

AI Classroom Policy

Teachers Guide



Prepared by Med Kharbach, PhD
www.educatorstechnology.com

What Is an AI Classroom Policy?

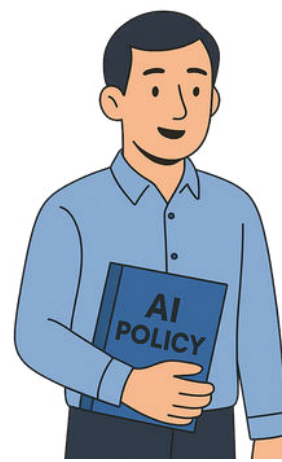
An AI classroom policy is a foundational document that guides how AI practices and tools are used in your classroom across the school year. It is a flexible, evolving agreement that sets expectations, safeguards learning, and promotes ethical use of AI by both students and teachers.



Why Is It Important?

Teachers must prepare students to engage with AI systems critically and responsibly, recognizing both the opportunities and risks they present. (UNESCO, 2023)

A clear classroom AI policy:



- Fosters accountability and shared responsibility
- Builds trust and transparency
- Develops digital literacy and critical thinking
- Promotes equity and responsible innovation

Tips for Creating Your AI Policy



1. **Collaborate:** Involve students in the process
2. **Make it student-centered:** Prioritize their learning experience
3. **Stay flexible:** Allow room for adjustments as tools and needs evolve
4. **Be transparent:** Discuss expectations and boundaries openly
5. **Review regularly:** Reflect on how it's working throughout the year

Components of an AI Classroom Policy

Academic Integrity



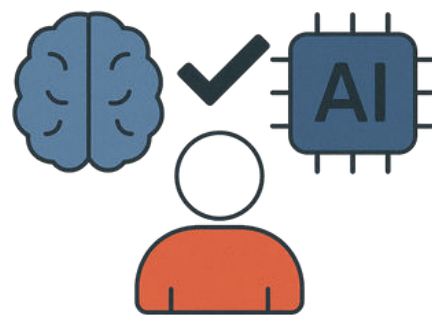
- Clarify acceptable vs. unacceptable AI use
- Require students to label or cite AI-assisted work
- Focus on process-based and authentic assessment

Data Privacy



- Don't input personal student data into public AI tools
- Use only district-approved, secure platforms
- Inform families about how AI tools handle student data

Ethical Use & AI Literacy



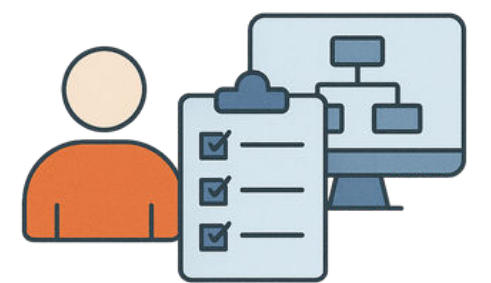
- Teach critical evaluation of AI-generated content
- Model transparency in your own AI use
- Include ethical discussions: bias, misinformation, limitations

Equity & Inclusion



- Ensure fair access to tools and support
- Use AI to enhance accessibility and differentiation
- Track usage to avoid unintentional exclusions

Pedagogical Alignment



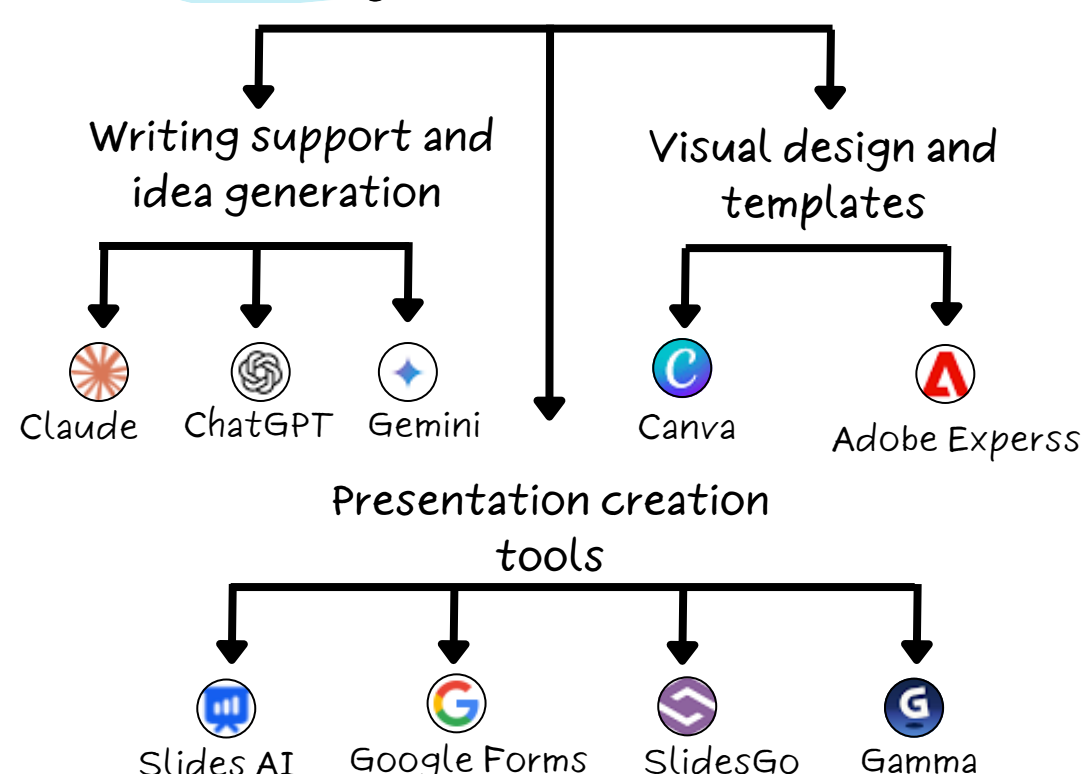
- Align AI tools with curriculum goals
- Use AI to enhance creativity, personalization, metacognition
- Keep the teacher's role central—AI is a support, not a substitute

Key Questions to Ask

- What AI tools will we allow in this class—and for what purposes?
- How will we define and detect AI misuse?
- How do we handle student data and privacy?
- What skills do students need to engage with AI responsibly?
- What should students disclose when using AI tools in assignments?

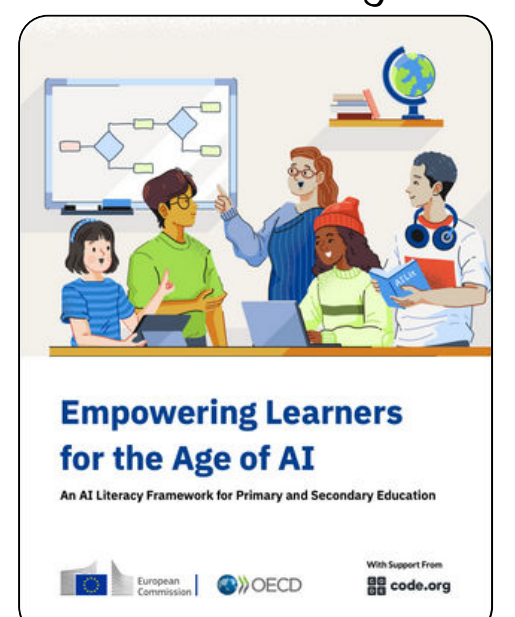
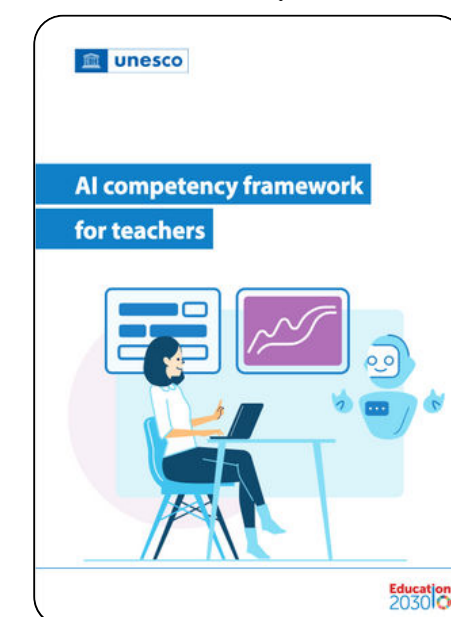


Useful AI Tools



Further Reading

AI and education: A competency framework for teachers, UNESCO
Empowering Learners for the Age of AI, OECD & Code.org



References

- UNESCO. (2023). AI and education: A competency framework for teachers. United Nations Educational, Scientific and Cultural Organization.
- Shah, P. (2023). AI & the future of education: Teaching in the age of artificial intelligence. Hybrid Learning Press.